



Department of Chemistry & Biochemistry

College of Science

4400 University Drive, MS 3E2 Fairfax, VA 22030

Phone: 703-993-1070; Fax: 703-993-1055

<https://cos.gmu.edu/chemistry/>

M.S. (Master's) Thesis Committee

New: _____ Revised: _____ Date: _____
(mm/dd/yyyy)

If revision, provide nature and brief reason for revision: _____

Student Name: _____ G#: _____
(LastName, FirstName)

Proposed Thesis Topic: _____

Thesis Committee Members

#1-Committee Chair
Chemistry & Biochemistry

Signature

Date

#2-Committee Member
Chemistry & Biochemistry

Signature

Date

#3-Committee Member
Dept./Affiliation:

Signature

Date

#4-Committee Member **OR** Co-Chair
Dept./Affiliation:

Signature

Date

STUDENT (FirstName, LastName)

Signature

Date

Department Approval

Graduate Coordinator

Signature

Date

Chair, Department of Chemistry & Biochemistry

Signature

Date

Dean's Office Approval

Associate Dean, Student Affairs & Special
Programs College of Science

Signature

Date

NO EXCEPTIONS TO POLICY---DEPARTMENTAL REQUIREMENTS

All thesis committees must consist of at least **three** members of the graduate faculty, *at least two of which must be from the department*. The committee consists of a thesis chair, who is a graduate faculty member from the department, one other member of the graduate faculty from the department, and a third member of the graduate faculty at the university. Only a graduate faculty member with a full-time appointment at George Mason University (tenured or tenure-track status) may serve as thesis chair. Mason faculty who are not members of the department, as well as individuals from outside the university, may be appointed as additional members to the committee. The appointment of individuals from outside the university must be approved by the Provost. Such appointments are made where the additional member's expertise and contribution add value to the thesis, but appointment does not require graduate faculty status. Appointments of this type are student specific and are not indefinite.

***Thesis co-chairs may be appointed and approved when research projects are of an interdisciplinary nature and require additional expertise from another department or external research facility (i.e., government lab).

Information for committee member #4:

Example

#4- Dr. Sci N. Tist

Committee Member **OR** Co-Chair (circle one)

Title----Assoc. Prof., Physics; GMU

1. The original form, bearing the signatures of the *approved committee members*, must be *signed in black ink* and returned to the Graduate Coordinator. Scanned/emailed copies of the form will not be accepted.
2. If an individual from outside the department and/or GMU is to be considered as a member of the thesis committee, the thesis advisor/committee chair must submit a written request to the Department Chair (*requests from students will not be accepted*) prior to the proposal defense date.
3. **Committee composition must be established prior to requesting a proposal defense date.**
4. Thesis track M.S. students should not submit this form prematurely, since this will not allow early registration for CHEM 799. Refer to university academic policy [AP.6.9.3](#) (see excerpt below).
5. Note that the approved thesis committee member composition form must be in place prior to the first semester of registration in CHEM 799 Master's Thesis. <https://catalog.gmu.edu/colleges-schools/science/chemistry-biochemistry/chemistry-ms/#requirementstext>

AP.6.9.3 Master's Thesis

When a thesis proposal has been approved by the appropriate department, the department chair sends the collegiate dean or director a copy of the thesis proposal, including the approval signatures of the master's thesis committee members. Students may enroll in thesis research (799) at the beginning of the next semester. Students must register for a minimum of three credit hours in their first semester of 799.