The university has issued a telework mandate for all faculty and staff, except for those who need to work on campus to continue critical functions. Per a recent message from Mason’s VP of Human Resources and Payroll, the goal is to keep as many employees working as productively and safely as possible. This expansion also applies to student assistants and student wage employees.

The usage of the Public Health Emergency Leave (PHEL) has been expanded to cover cases where telework or the suggested alternatives are not possible. All employees, including wage, student wage, and adjuncts, have access to a maximum of 80 hours, or a pro-rated amount based on the number of hours an employee is normally scheduled to work. The maximum amount of PHEL paid leave must not exceed the maximum number of hours an employee would normally work each week.

If an employee has exhausted this leave, they can contact benefits@gmu.edu. Mason is hoping that additional leave relief will be provided. For the latest information, please refer to the updated PHEL Guidelines.

We are here to support you! As we continue to receive updates, feel free to reach out with any questions or concerns. In the meantime, here are some helpful links from Mason as well as the College of Science:

- Mason Coronavirus Updates
- FAQs about COVID-19 and Teleworking at Mason
- Teleworking (like a Rockstar) Resources
- New FLSA Minimum Salary
- Additional Assignment Memos
- EWP Collection Process
- Term Faculty are now eligible for the Emeritus distinction!

Join Us!

We will hold a weekly check-in for the D2 group via WebEx every Tuesday from 11 a.m. to noon. This is an opportunity to ask questions, share updates, and connect with colleagues.