



Name: \_\_\_\_\_ G#: \_\_\_\_\_ Advisor: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_ GMU Email: \_\_\_\_\_

Domicile Status: In-State \_\_\_\_\_ Out-of-State \_\_\_\_\_

Have you ever held a position as a TA? No \_\_\_ Yes \_\_\_ If yes, in what class? \_\_\_\_\_

If yes, for how many years were you a TA? \_\_\_\_\_

Have you held an RA position? No \_\_\_ Yes \_\_\_ If yes, with whom? \_\_\_\_\_

Any other source of funding? Please specify: \_\_\_\_\_

Status: ☐ Enrolled Ph.D. Student ☐ Enrolled M.S. Student  
☐ Applicant to Ph.D. Program ☐ Applicant to MS Program

### Application Process

For those seeking a Teaching Assistantship (TA) position in ESP dept. for the **2023-24 Academic Year**:

- All applicants must file the following items by the deadline (May 1 for the 2023-24 Academic Year)
  - This application form.
  - Transcripts: at the time you submit your GTA application, make sure copies of your undergraduate and graduate (if applicable) transcripts are enclosed.
  - Resume/CV: 2 pages maximum
- When you apply online (Biology Only), please select the RA/TA option for consideration to any open position.
- ALL Current TAs need to reapply. **Renewal is NOT automatic.** Reapply by the deadline using this application form.
- Students who qualify to teach Biology classes should also apply for a Biology TA. For information about Biology TAs: <https://science.gmu.edu/academics/departments-units/biology/biology-graduate-programs/graduate-teaching-assistantships#>
- Graduate Teaching Assistants (GTAs) will be selected based on qualifications in the subject matter and teaching experience.
- Assistantship renewal is dependent on satisfactory evaluation of your teaching by the course coordinator(s) including the Students' evaluations, which should be at or near the department norm.

**International Students:** Please demonstrate your competency to teach in English. Please submit your TOEFL or IELTS exam scores and note we will invite you to a zoom call for the purpose of demonstrated knowledge of conversational English.

**Please answer the following questions (use additional pages if needed):**

1. Have you previously taught at George Mason? \_\_\_\_\_. If yes, specify department, courses taught, semesters and supervising faculty member:
  
2. Have you previously taught at another college or university? \_\_\_\_\_ If yes, please elaborate:

3. What lab courses would you like to teach? \_\_\_\_\_

**Examples:** *Introductory Biology for Non-majors, Environmental Biology, Introduction to Environmental Science, Biological Diversity and Ecosystems, Microbiology, Environmental Policy Making in Developing Countries, Biostatistics, Human Anatomy & Physiology, Cell Biology, Genetics, & Biodiversity, and Evolutionary Ecology.* Be aware that you must have a substantial background in the appropriate subject matter to be qualified to teach in that field. Be very specific:

**Compensation:**

- Graduate Teaching Assistants receive a fixed stipend (for 2023-24 the amounts are: \$22,000 for Ph.D. students and \$16,800 for MS students). They typically teach three lab sections per semester, but assignments may vary.
- GTAs qualify for tuition waivers of up to 6 credits per semester. Doctoral students and in-state master's students receive full waiver for 6 credits per semester. Out-of-state master's students receiving a TA will be compensated for up to 6 credits at the in-state tuition rate. The remaining amount will be the responsibility of the student.
- The GTA appointment does not cover student fees. All fees are the responsibility of the student.
- Subsidized Graduate Student Health Insurance is available for **PhD students only**. Insurance is offered for a full year, with registration available in the fall semester, unless special admission and appointment occurs in the spring semester. For full details please see: <https://graduate.gmu.edu/financial-support/assistantships-lecturers/subsidized-health-insurance>

**Conditions and Terms:**

Renewals are not automatic. Appointments will be reviewed on a yearly basis. Graduate students must make adequate progress toward their degree to renew their appointment.

- Ph.D. students: May be renewed for a maximum of 4 years.
- M.S. students: May be renewed for a maximum of 3 years.

**Contact:**

- Please attach a copy of your transcripts, resume/CV, and this signed application form, **via email**, to: [espgrad@gmu.edu](mailto:espgrad@gmu.edu)  
Application deadline: Monday May 1, 2023

Sign on the line below to agree to the terms specified on this application.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date