# Graduate Teaching Assistantship (GTA) Application

# Department of Environmental Science and Policy (ESP)

# 2024-2025 Academic Year

 **Application deadline: Sunday, March 3, 2024**

**Application Process**

# New Applicants:

* Apply, using the following form, by the deadline.
* Once you are accepted into the program, your application for a GTA position will be reviewed.

# Enrolled Students:

* If you have never held a GTA, please submit your application by the deadline.

# Renewing Your Current Assistantship:

* ALL current GTAs need to reapply. Renewal is NOT automatic. Reapply by the deadline using this application form.
* Assistantship renewal is dependent on satisfactory evaluation of your teaching by the course coordinator(s) including

student’s evaluations which should be at or near the department norm.

# All Applicants must submit:

* 1. Transcripts: Attach copies of your undergraduate and graduate (if applicable) transcripts. Unofficial transcripts are acceptable.
	2. Resume/CV: 2 pages maximum, including undergraduate and graduate (if applicable) educational information, GPA, previous teaching/GTA experience, prior presentations, and publications.
	3. This application form.
	4. International Students**:** Please demonstrate your competency to teach in English by submitting your TOEFL or IELTS exam scores and a demonstrated knowledge of conversational English.

# Compensation:

* + - GTAs receive a fixed stipend and typically teach three lab sections per semester, but assignments may vary.
		- GTAs qualify for tuition remission up to 6 hours of tuition per semester (subject to availability of funds). Doctoral students and in-state master’s students get full coverage of their 6 hours of tuition. Out-of-state master’s students receiving a GTA will be compensated only for in-state tuition. The remaining amount will be the responsibility of the student.
		- The GTA appointment does not cover student fees. All fees are the responsibility of the student.
		- Subsidized Graduate Student Health Insurance (for PhD students only) [https://provost.gmu.edu.](https://provost.gmu.edu/) Insurance is only offered in the fall semester unless special admission and appointment occurs in the spring semester.

# Conditions and Terms:

Renewals are not automatic. Appointments will be reviewed on a yearly basis. Graduate students must make adequate progress toward their degree to renew their appointment.

* + - Ph.D. students: May be renewed for a maximum of 4 years.
		- M.S. students: May be renewed for a maximum of 3 years.

# Contact: Environmental Science and Policy Department Graduate Office: espgrad@gmu.edu

**Application deadline:** Please attach your transcripts and CV to the end of this form, make one pdf file, and send to espgrad@gmu.edu by **12:00am (midnight), Sunday, March 3, 2024**. Please name your file Lastname\_GTA\_AY2425. International applicants, please also attach your TOEFL or IELTS exam scores and a demonstrated knowledge of conversational English.

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**Name: G#: Advisor: Address:**

**Phone GMU Email: Domicile Status:** In-State Out-of-State

Have you held an RA position? No Yes If yes, with whom**? Do you or your advisor have any other source of funding to support you?** NoYes If yes, what is the support and how much?

**Status:**  Enrolled Ph.D. Student Enrolled M.S. Student

 Applicant to Ph.D. Program Applicant to MS Program

# Please answer the following questions (use additional pages if needed):

1. Have you previously been a GTA at George Mason? If yes, specify department, courses taught, semesters and supervising faculty member:
2. Have you previously been a GTA at another college or university? If yes, please explain:
3. What lab course(s) would you like to GTA for?

***Examples:*** *Introductory Biology for Non-majors, Environmental Biology, Introduction to Environmental Science, Biological Diversity and Ecosystems, Microbiology, Environmental Policy Making in Developing Countries, Tackling Wicked Problems in Society & the Environment, Biostatistics, Human Anatomy & Physiology, Cell Biology, Genetics, & Biodiversity, and Evolutionary Ecology.*

Be aware that you must have a substantial background in the appropriate subject matter to be qualified to teach in that field. Be very specific. Graduate Teaching Assistants (GTAs) will be selected based on qualifications in the subject matter and teaching experience.

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