## EVPP 494 Internship

## About the EVPP 494 Internship course

Involves off-campus, professional student work with approved agencies, institutions, nonprofits, or businesses. Work must produce one or more academic products such as: comprehensive report, departmental presentation, poster, or article. At least one substantive piece of work will be assessed for each internship credit being undertaken.

Scope of work, credits, and academic product(s) are determined in consultation with the internship instructor.

Notes: Credit will be assigned based on the number of hours participating in the internship each week: 1 Credit = 4-6 hours/week, 2 Credits= 8-12 hours/week, 3 Credits= 12-18 hours/week. Offered by Environmental Science & Policy. May be repeated within the degree for a maximum 6 credits.

Recommended Prerequisite: 60 credits and permission of instructor.

Schedule Type: Internship

Grading: This course is graded on the Undergraduate Regular scale.

(Source: <u>Department of Environmental Science and Policy < George Mason University Catalog</u>)

## How to Register for EVPP 494

- 1. First, please contact and arrange an internship organization.
- 2. Once the internship is arranged, please write a 1-2 page document outlining your upcoming internship experience. On the .Doc document, please outline the items below.
  - The period of the internship: Starting Ending
  - Title of your position (if any): such as "Intern."
  - Internship hours/week
  - Supervisor's contact information /unit in the organization
  - Main duties (& outcomes)
  - Expected deliverable(s) during the internship: Blogs, reports, video clips, presentation files, etc.: At least one deliverable needs to be submitted at the end of your internship.
- 3. After the document is reviewed and approved by Undergraduate Program Director (Dr. Younsung Kim), the department's administrative office specialist Ms. Courtney Jerman will request for EVPP 494 to be created by the Office of the University Registrar.
- 4. The Office of the University Registrar will notify you once EVPP 494 is created.
- 5. You will then register for EVPP 494.

As of 2/7/2025 Created by the ESP Undergraduate Program Advising Team